Guru Gobind Singh Indraprastha University
Sector 16-C, Dwarka, New Delhi-110078, Website: www.ipu.ac.in

EXAMINATION DIVISION

A.D. Lamba   *Ph.: 011-25302261*
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Ref. No.: GGSIPU/Exam/IC-I/   *Dated: 14.03.2016*

N O T I C E

Sub.: **Schedule for collection & submission of Registration Chart(s) for B. Arch., B. Pharmacy, B. Sc. Yoga Science, MAHM & MCPHM, LL.M., PG-DRP, Programmes of all the USS/Affiliated Institutes/ Colleges for End Term May-June, 2016 Examination.**

All the USS/Affiliated Institutes/Colleges conducting B. Arch., B. Pharmacy, B. Sc. Yoga Science, MAHM & MCPHM, LL.M., PG-DRP, programmes are hereby informed that the Registration Charts (RCs) for the End Term May-June, 2016 Examination (Regular & Reappear) have been processed. All USS/Affiliated Institutes/Colleges are hereby directed to collect the RCs from Conduct Branch-I, Examination Division, Sector 16-C, Dwarka, New Delhi-110078 on **15.03.2016 (Tuesday) at 11:00 AM onwards.** These RCs duly checked & signed by the Students and verified by the Dean / Director / Principal of the respective Schools/ Institutes/ Colleges are to be submitted back along with Reappear fees to the Conduct Branch-I, Examination Division, Dwarka Campus by **01.04.2016 (Friday) by 02:00 PM positively.** All are requested to kindly go through the Covering Letter/Instructions attached with the RCs. The Cover page of RCs duly signed and stamped by Dean/Directors/Principals is required to be submitted while returning the filled in RCs.

Dean/Director/Principal should ensure that no ineligible students be allowed for sign the Registration Charts under any circumstances.

All the USS/Affiliated Institutes/Colleges are also requested to submit a single Bank Draft/Demand Draft. In case of more than one DD, the same should be provided in the format given below in Soft and Hard Copy:

S. No.	Name	Code	Enrol. No.	Semester	Batch	Name of Bank	DD No.	MICR Code	Date	Amount

(A.D. Lamba)

Copy to:
1. **Finance Officer-II, GGSIPU.**
2. **PS to COE for kind information of Controller of Examinations (Operations) please.**