



Guru Gobind Singh Indraprastha University

Kashmere Gate, Delhi-110006

F.1(11)(106)/IPU/05-06/DR(GA)/

Dated: 20.08.2010

NOTICE INVITING QUOTATION

Name of Work:- Quotation for Repairing and Maintenance of Air Conditioners / Water Coolers/ Refrigerators

Sealed quotations are invited from agencies for the Annual Repairs & Maintenance work of working Air Conditioners / Water Coolers/ Refrigerators at Kashmere Gate Campus as well as Dwarka Campus, Sector 16C, New Delhi for about 165 Split Air Conditioners, 118 Window Air Conditioners, 27 Water Coolers and 26 Refrigerators. Kindly quote rates for the following items/works:

S. No.	Details of Works / Job	Capacity	Unit	Rates (Rs)
I	Air Conditioners (Split/Window)-Blue Star, LG, Voltas, whirl pool, Hitachi, Sidwal			
1.	Comprehensive Annual maintenance of Window 1.5T/2T Window AC including parts (Knobs, Nets, Bolts, Washers, Switches, Clamps, Capacitor, Wiring, Compressor, Fan Motors (900rpm, 1250 rpm & 140 rpm etc, remote panel, etc), Gas filling, three services in the year	Window 1.5 T & 2T	Per AC	
2.	Comprehensive Annual maintenance of Split 1.5T/2T Window AC including parts (Knobs, Nets, Bolts, Washers, Switches, Clamps, Capacitor, Wiring, Compressor, Fan Motors of out door unit, Motor indoor Unit, remote panel, etc), Gas filling, three services in the year	Split 1.5 T & 2T	Per AC	
3.	Installation Charges complete with Wood work of New window A/C with wiring plug etc	Window 1.5 T & 2T	Per AC	
4.	Installation Charges complete with Wood work of New Split A/C with out door Unit, wiring plug etc	Split 1.5 T & 2T	Per AC	
5.	1/4" & 1/2" copper pipe, insulation sleeve, 3core wire (2.5mm) and PVC conduits pipe 20mm-complete set for new installation of split A/c	--	Meter	
6.	1/4" copper pipe	--	Per Meter	
7.	1/2" copper pipe	--	Per Meter	
8.	Insulation sleeve	--	Per Meter	
9.	3core wire (2.5mm)	--	Per Meter	
10.	PVC conduits pipe 20mm	--	Per Meter	
11.	Providing and Installation New Compressor in 1.5 Ton AC	Kriloskar	Per AC	
		Shriram	Per AC	
		Rotary	Per AC	
12.	Providing and Installation New Compressor in 2 Ton AC	Kriloskar	Per AC	
		Shriram	Per AC	
		Rotary	Per AC	

13.	Filling of GAS in 1.5T/2T AC	Window 1.5 T	Per AC	
		Window 2T	Per AC	
		Split 1.5T	Per AC	
		Split 2T	Per AC	
14.	Shifting /re- Installation Charges with Wood work & Wiring of old window A/C	Window AC	Per AC	
15.	Front Grill of Window A/C	Window 1.5 T& 2T	Per Grill	
16.	Fan of Window A/C	Window 1.5 T& 2T	Per Fan	
17.	Fan of Split A/c Unit	Split Unit 1.5 T& 2T	Per Fan	
18.	Blower	Window 1.5 T& 2T	Per Blower	
II	Water Coolers-Voltas, Blue Star, SriRam, Sidwal			
19.	Comprehensive Annual maintenance of Water Cooler (80/120/150 liters including parts (Knobs, Nets, Bolts, Washers, Switches, Clamps, Capacitor, Wiring, Compressor, Fan Motors, thermostat, taps, vest pipes, rubber sealing, etc), Gas filling, three services in the year	Water Cooler	Per Water Cooler	
III	Refrigerators-, Godrej, LG, Whirlpool, Videocon,			
20.	Comprehensive Annual maintenance of Refrigerators upto 170 Liters including parts (Knobs, Nets, Bolts, Washers, Switches, Clamps, Capacitor, Wiring, Compressor, Fan Motors, thermostat, taps, vest pipes, rubber sealing, relay, door switch , bulbs, etc), Gas filling, three services in the year	Refrigerator upto 170 ltrs	Per Refrigerator	
21.	Comprehensive Annual maintenance of Refrigerators double door of 230 Ltr & 310 Ltr including parts (Knobs, Nets, Bolts, Washers, Switches, Clamps, Capacitor, Wiring, Compressor, Fan Motors, thermostat, taps, vest pipes, rubber sealing, relay, door switch , bulbs, electrical timer, heater, bio-metal sensor, sensor fuse, defrosting heater, etc), Gas filling, three services in the year	Double Door Refrigerator	Per Refrigerator	

Note: The rate comparison of quoted rates will be made by taking the total average of Unit quoted rates of 21 items quoted by Vendor i.e Total of 21 unit rates divided by 21.

Terms & Conditions

1. The above contract covers all items/ component of the Air-Conditioners/ Water Coolers & Refrigerators of any make and model for complete AMCs.
2. The above proposed contract will be for one years from the date of acceptance of the award letter by successful tenderer.
3. The agency is required to deposit EMD of Rs.10,000/- in the form of Demand Draft in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi alongwith quotations. Quotations received without EMD will not be considered.
4. The successful agency will be required to deposit performance security of Rs.30,000/- [Refundable]. The performance security deposit will be paid in the form of Demand Draft in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. No interest on this performance security deposit will be payable. The performance security deposit to be paid within 3 days from the date of acceptance of the award letter. If the agency fails to deposit the performance security deposit, EMD of Rs. 10,000/- will be forfeited.
5. The tenderer/ agency will be required to give details of client where the agency have done such work.

- 6. The agency should submit and enclose the following documents alongwith quotation:-**
- i.) EMD of Rs.10,000/-.**
 - ii.) Valid Registration of the firm of local authority.**
 - iii.) Valid service Tax Registration Number.**
 - iv.) Valid PAN No.**
7. The Agency will provide the service **within 24 Hours**, after the complaint is made for item under reference.
 8. The contract also becomes void immediately in case any unauthorized person tempers with the Air Conditioners / Water Coolers/ Refrigerators.
 9. The rate quoted by the agency should be inclusive of taxes.
 10. The above contract is not transferable.
 11. The agency will fix the Air Conditioners / Water Coolers/ Refrigerators at appropriate place after repair/ service as per instruction of University.
 12. The University reserves the right to cancel/ reject all the quotations without assigning any reason.
 13. The number of Air Conditioner / Water Cooler/ Refrigerator may vary.
 14. The successful agency will carry out the work at its own risk and cost. No claim will be entertained for any accident.
 15. The agency will use standard /ISI product for repairing/ maintenance of Air Conditioner / Water Cooler/ Refrigerator. The items like regulator, thermostat, fan, motor, grill, capacitor and other parts of the Split Air Conditioner, Window Air conditioner, Water Cooler, Refrigerator may be purchased by the vendor of the same company where to be installed and bill of the same shall be deposited alongwith warranty/ guarantee of that items.
 16. The successful agency is required to depute only the experienced and qualified technicians to attend the work.
 17. The interested agency if wish can visit the University to see the Air Conditioner / Water Cooler/ Refrigerator in the University after obtaining prior permission.
 18. The agency shall deploy the employees only after due \police verification and copy of the same shall also be furnished to the University. The agency shall provide identify cards to its employees at its own cost. The duplicate copy/details of employees deployed shall be provided to the University.
 19. The agency shall not deploy any minor employees for said work.
 20. The agency shall not indulge himself in carrying out activities other than purpose stipulated here under.
 21. Canvassing whether directly or indirectly, in connection with work is strictly prohibited and the quotation submitted by the agency who resort to canvassing will be liable to rejection.
 22. The University will be under no obligation to provide employment to any personnel of the agency after expiry of tender/agreement/contract period and the University recognizes no employer-employee relationship between University and the personnel deployed by the Agency.
 23. If any information furnished by agency is found to be incorrect at any time, the contract is liable to be terminated without any notice and the performance security deposit is liable to be forfeited by the GGSIP University.
 24. The sealed cover containing quotations must reach to the office of Jt. Registrar (GA), Guru Gobind Singh Indraprastha University, Room no.109, Administrative Block, Kashmere Gate, Delhi – 110006 latest by 27.08.2010 by 11:00 AM.
 25. Quotations will be opened **on 27.08.2010 at 11.30 a.m. in the office of Jt. Registrar (GA).**

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Pankaj Agrawal
Addl. Dy. Registrar(GA)