



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16C, DWARKA, NEW DELHI – 110078

Phone No. 011-25302149

011-25302150

Dated: 16.08.2016

Tender No.:- 12/PUR/GGSIPU/2016-17

E-Tender (NIO)

Sealed item rate quotation is invited on behalf of Registrar, Guru Gobind Singh Indraprastha University, Sector 16 C, Dwarka, New Delhi **from eligible manufacturers/distributors/authorized dealers** for **Supply of sports kit, track suit and t-shirts** as per details given below:-

1.	Name of work	Supply of sports kit, track suit and t-shirts at Guru Gobind Singh Indraprastha University, Sector 16 C, Dwarka, New Delhi – 110078
2.	Last date, time and venue for submission of EMD and Technical bids	07.09.2016 Upto 02.00 p.m. in the office of Jt. Registrar (Purchase), Ground Floor, Library Block, GGSIPU, Sector 16 C, Dwarka, New Delhi – 110078
3.	Date, time and venue for opening of technical bid	07.09.2016 at 02.30 p.m.
4.	EMD	Rs.20,000/- (Twenty Thousand Only) in favour of Registrar, GGSIP University payable at Delhi
5.	Cost of Work	Rs.5.8 Lacs (approximately)
6.	Financial bid shall be opened after evaluation of technical bid/time notified thereafter on e-tender website www.govtprocurement.delhi.gov.in	
7.	The bidders will have to submit their samples for each item in the Purchase Branch of the University alongwith technical bid. The Financial bids of only those bidders whose samples are found as per specification and passed by the Committee will be opened.	

The bids shall be submitted in two stages viz.(i) *Technical bid* (ii) *Financial bid*. Detailed specification of the item(s) to be supplied is placed at **Annexure-I. The Technical & Financial bid should also be uploaded on e-procurement website i.e. www.govtprocurement.delhi.gov.in**

Eligibility:-

Technical bid containing all eligibility documents and EMD must also be submitted in hard copy as per the date and time mentioned above.

- Undertaking by the agency in its Letterhead that:-
 - that it has not been barred or blacklisted by any of the Central/State Government/Departments/Organizations/Central or State PSU.
 - that it will ensure fair trade practice.
 - that the proprietor/partners of the agency do not have any relative employed with GGSIP University.
- Should have valid registration with DVAT department and a copy of last VAT return.
- Should have minimum average annual financial turn over of Rs.8 Lakh during the financial year 2012-13, 2013-14 & 2014-15 duly certified by **Chartered Accountant and a copy of Balance Sheet to be enclosed.**
- Vender/bidder should have experience of at least three year for selling of the above mentioned items. Minimum one purchase order with minimum value of Rs.2 lacs for the financial year 2014-15.
- Should have valid PAN Card.
- The bidders have to submit their sample for each item in the Purchase Branch with the bid. The Financial bids of only those bidders whose sample is found as per specification and passed/approved by the Committee will be opened.

Terms & Conditions:-

- The bidder shall place his bid in the envelop marked “Technical Bid”. All documents in support of eligibility as well as another envelop containing DD/Pay order for EMD shall be placed in the envelope marked “Technical Bid”.

- (2) Bids without EMD will be summarily rejected.
- (3) Conditional Bids will be summarily rejected.
- (4) Bids received after due date & time shall be summarily rejected.
- (5) The bidders will have to submit their samples for each item in the Purchase Branch of the University alongwith technical bid. The Financial bids of only those bidders whose samples are found as per specification and passed by the Committee will be opened.
- (6) Delivery :- F.O.R. GGSIP University, Sector 16 C, Dwarka, New Delhi
- (7) Delivery period:- 15 days from the date of supply order.
- (8) The EMD of unsuccessful bidders shall be refunded after approval of competent authority, GGSIPU.
- (9) The successful bidder is required to furnish performance security for Rs.30000/-, however, the EMD of Rs.20000/- will be adjusted against the performance security and remaining balance of Rs.10000/- will be deposited by the bidder. The performance security i.e. Rs.30000/- will released after successful completion of work/supplies as per the award tender.
- (10) In case the successful bidder fails to supply the materials, the EMD/performance security shall be forfeited to GGSIP University absolutely.
- (11) Supply after the stipulated delivery period will not be accepted.
- (12) In case the successful bidder fails to supply the item(s) within the delivered period, a sum equal to 0.5% of the contract price per week or part thereof until the actual delivery subject to maximum of 10% of the value of supply order shall be deducted.
- (13) **The successful bidder will have to sign an agreement with the University stating that the rates will be valid for one year from the date of issue of first Purchase Order and the successful bidder will bound to deliver any number of the items as per the approved sample on the approved rates during the period of validity of the rates i.e. one year from the date of issue of first Purchase order.**
- (14) The validity of the bid will be 120 days from the date of opening of financial bids. During the validity period, the successful bidder shall not be allowed to withdraw. In case of withdrawal, the EMD shall be forfeited to GGSIP University absolutely and no claim shall be admitted in this regard. Such bidder shall not be allowed to participate in the re-quotation process.
- (15) University reserves the right to reject any or all the bids or accept them in part or reject the lowest bid without assigning any reason.
- (16) Unauthorized substitution or materials delivered in error of wrong description or quality or supplied in excess quantity or rejected goods shall be returned to the bidder at bidder's cost & risk.
- (17) The successful bidder shall make all arrangements towards safe and complete delivery at the designated location indicated in the supply order. Such responsibility on the part of the bidder will include taking care of insurance, freight, state level permits etc. as applicable.
- (18) In case of any dispute relating to manufacturing, operation or effect of this contract or the validity or the breach thereof, University and the contractor shall make every effort to resolve amicably by direct discussion/negotiation.
- (19) In case the dispute cannot be settled amicably within 30 days of the raising of dispute by either party, either party may seek settlement of the dispute by arbitration in accordance with the provisions of the Arbitration & Conciliation Act, 1996 and the award made in pursuance thereof shall be binding on all the parties. The sole arbitrator shall be appointed by Vice Chancellor, GGS Indraprastha University.
- (20) The performance under this contract shall not be stopped for any reason whatsoever during the said dispute/proceedings unless the contractor is specifically directed to do so by the University.
- (21) The venue of arbitration proceedings shall be Delhi/New Delhi. The language of proceedings shall be English. The law governing the substantive issues between the parties shall be the Laws of India. All disputes are subject to Jurisdiction of Delhi Courts only.
- (22) It is also a term of the contract that if any fee payable to the arbitrator, shall be paid equally by both the parties. It is also a term of the contract that the arbitrator shall be deemed to have entered in the reference on the date he/she issues notice to both the parties calling them to submit their statement of claims and counter statement of claims.
- (23) Force Majeure.
For purpose of this clause, 'Force Majeure' means an event beyond the control of the contractor and not involving the contractor's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the University either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargo.
If a Force Majeure situation arises, the contractor shall promptly notify the University in writing of such conditions and cause thereof. Unless otherwise directed by the University in writing, the contractor shall continue to perform its obligations under this contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.

(Sunita Shiva)
Jt. Registrar (Purchase)

TECHNICAL SPECIFICATION FOR SUPPLY OF SPORTS KIT, TRACK SUIT AND T-SHIRTS:-

S. No.	Description	Qty	EMD Amount
1.	Sports Kit Dry fit shorts, source black with royal blue line Dry fit T-shirt with dot net in royal blue, printing of University logo in front and the University name back and specified chest numbers Size i.e. 36, 38,40,42,44	388	Rs.20,000/-
2.	Track Suit Royal blue NS High GSM 2.5 meter quality with printing of University logo and name front and back Size i.e. 36, 38,40,42,44	211	
3.	T-Shirts Specification:- T-shirt 100% cotton cloth with collar 200 GSM Embroidery of University logo on front side and printing Sports Meet-2016 on back side of the T-shirt. Size i.e. 38,40,42,44	400	

Financial/Commercial Bid

SUPPLY OF SPORTS KIT, TRACK SUIT AND T-SHIRTS

S. No.	Description/specification	Qty.	Unit Price in figure	Unit Price in words	Total Amount in Rs.
1.	Sports Kit Dry fit shorts, source black with royal blue line Dry fit T-shirt with dot net in royal blue, printing of University logo in front and the University name back and specified chest numbers Size i.e. 36, 38,40,42,44	388			
2.	Track Suit Royal blue NS High GSM 2.5 meter quality with printing of University logo and name front and back Size i.e. 36, 38,40,42,44	211			
3.	T-Shirts Specification:- T-shirt 100% cotton cloth with collar 200 GSM Embroidery of University logo on front side and printing Sports Meet-2016 on back side of the T-shirt. Size i.e. 38,40,42,44	400			
All Taxes (VAT etc.) if any					
Total Amount in (Rs.) inclusive all taxes					

(SEAL, SIGNATURE & NAME OF THE BIDDER)