



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**SECTOR 16C, DWARKA, NEW DELHI – 110078**

Phone No. 011-25302149  
011-25302150

**Dated: 18.09.2015**

**Tender No.:- /PUR/GGSIPU/2015-16**

Sealed item rate quotations are invited on behalf of Registrar, Guru Gobind Singh Indraprastha University, Sector 16 C, Dwarka, New Delhi **from eligible manufacturers/ distributors/ authorized dealers for Supply & Installation of Six Single Door Refrigerators with Stabilizers** as per details given below:-

|    |  |  |
|----|--|--|
| 1. | Name of work   | <b>Supply &amp; Installation of Six Single Door Refrigerators with Stabilizers in USBT</b> at Guru Gobind Singh Indraprastha University, Sector 16 C, Dwarka, New Delhi – 110078 |
| 2. | Last date, time and venue for submission of EMD and Technical bids documents                         | 09.10.2015 Upto 02.00 p.m. in the office of Dy. Registrar (Purchase), Ground Floor, Library Block, GGSIPU, Sector 16 C, Dwarka, New Delhi – 110078                               |
| 3. | Date, time and venue for opening of technical bid  | 09.10.2015 at 02.30 p.m. in the office of Dy. Registrar (Purchase), Ground Floor, Library Block, GGSIPU, Sector 16 C, Dwarka, New Delhi – 110078                                 |
| 4. | EMD  | Rs.5,000/- (Five Thousand Only) in favour of Registrar, GGSIP University payable at Delhi  |
| 5. | Cost of Work   | <b>Rs. 1.5 Lacs (approximately)</b>  |
| 6. | Financial bid of the technically qualified firms shall be opened after evaluation of technical bids. |  |

The bids shall be submitted in two stages viz.(i) *Technical bid* (ii) *Financial bid*. Detailed specification of the item(s) to be supplied is placed at **Annexure-I**.

**Eligibility:-**

1. Undertaking by the agency in its Letterhead that:-
  - a. That it has not been barred or blacklisted by any of the Central/State Government/Departments/Organizations/Central or State PSU.
  - b. That it will ensure fair trade practice.
  - c. That the proprietor/partners of the agency do not have any relative employed with GGSIP University.
2. Should have valid registration with DVAT department and a copy of last DVAT return.
3. Should have minimum average annual financial turnover of Rs.5 Lakh during the financial year 2012-13, 2013-14 & 2014-15 duly certified by **Chartered Accountant and a copy of Balance Sheet to be enclosed.**
4. Should have valid PAN Card.
5. The items (Refrigerator and stabilizer) supplied under this contract shall have on-site and comprehensive on-site warranty of 12 months and ten years for compressor from the date of supply and installation of goods in working conditions.

## **Terms & Conditions:-**

- (1) All items must be quoted by the bidder. The total order will be “**treated as a Package**” and lowest bid will be considered as an average of both items.
- (2) Technical bid shall contain all eligibility documents and EMD and should be sealed in one envelop superscribed as Technical Bid. Financial Bid shall contain price quoted for the items in the format given in the tender document and should be sealed in another envelop superscribed as Financial Bid. Both the envelops them be sealed in on single envelop superscribed with tender No and Tender Name
- (3) Bids without EMD will be summarily rejected.
- (4) Conditional Bids will be summarily rejected.
- (5) Bids received after due date & time shall be summarily rejected.
- (6) Delivery :- F.O.R. GGSIP University, Sector 16 C, Dwarka, New Delhi
- (7) Delivery period:- 15 days from the date of supply order.
- (8) The EMD of unsuccessful bidders shall be refunded immediately.
- (9) The successful bidder have to submit a Performance Security Deposit @10% of the quoted value in the form of Demand Draft/Pay order drawn in favour of Registrar, GGSIP University, Delhi within 15 days from the date of issue of Purchase Order. EMD shall be adjusted toward Performance Security Deposit. The Performance Security Deposit shall be refunded without interest after six months of completion of the guarantee period of 12 months.
- (10) In case the successful bidder fails to supply the materials, the EMD shall be forfeited to GGSIP University absolutely.
- (11) In case the successful bidder fails to supply the item(s) within the delivered period, a sum equal to 0.5% of the contract price per week or part thereof until the actual delivery subject to maximum of 10% of the value of supply order shall be deducted.
- (12) The validity of the bid will be 120 days from the date of opening of financial bids. During the validity period, the successful bidder shall not be allowed to withdraw. In case of withdrawal, the EMD shall be forfeited to GGSIP University absolutely and no claim shall be admitted in this regard. Such bidder shall not be allowed to participate in the re-quotation process.
- (13) The rates of successful bidder will be valid for 12 months from the date of issue of letter of acceptance.
- (14) University reserves the right to reject any or all the bids or accept them in part or reject the lowest bid without assigning any reason.
- (15) Unauthorized substitution or materials delivered in error of wrong description or quality or supplied in excess quantity or rejected goods shall be returned to the bidder at bidder's cost & risk.
- (16) The successful bidder shall make all arrangements towards safe and complete delivery at the designated location indicated in the supply order. Such responsibility on the part of the bidder will include taking care of insurance, freight, state level permits etc. as applicable.
- (17) In case of any dispute relating to manufacturing, operation or effect of this contract or the validity or the breach thereof, University and the contractor shall make every effort to resolve amicably by direct discussion/negotiation.
- (18) In case the dispute cannot be settled amicably within 30 days of the raising of dispute by either party, either party may seek settlement of the dispute by arbitration in accordance with the provisions of the Arbitration & Conciliation Act, 1996 and the award made in pursuance thereof shall be binding on all the parties. The sole arbitrator shall be appointed by Vice Chancellor, GGS Indraprastha University.
- (19) The performance under this contract shall not be stopped for any reason whatsoever during the said dispute/proceedings unless the contractor is specifically directed to do so by the University.
- (20) The venue of arbitration proceedings shall be Delhi/New Delhi. The language of proceedings shall be English. The law governing the substantive issues between the parties shall be the Laws of India. All disputes are subject to Jurisdiction of Delhi Courts only.
- (21) It is also a term of the contract that if any fee payable to the arbitrator, shall be paid equally by both the parties. It is also a term of the contract that the arbitrator shall be deemed to have

entered in the reference on the date he/she issues notice to both the parties calling them to submit their statement of claims and counter statement of claims.

- (22) Force Majeure. For purpose of this clause, 'Force Majeure' means an event beyond the control of the contractor and not involving the contractor's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the University either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargo. If a Force Majeure situation arises, the contractor shall promptly notify the University in writing of such conditions and cause thereof. Unless otherwise directed by the University in writing, the contractor shall continue to perform its obligations under this contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.

(Sunita Shiva)  
Dy. Registrar (Purchase)

**Annexure-I**

**Technical Specification for Supply & Installation of Six Single Door Refrigerators with Stabilizer:-**

| <b>S. No.</b> | <b>Description</b>   | <b>Qty</b> | <b>EMD Amount</b> |
|---------------|--|------------|-------------------|
| 1.            | <b>Single Door Refrigerator</b><br>(Capacity: 270-310 L, Rating : 5 Star BEE,<br>Warranty: comprehensive on site one year and ten<br>years for compressor, Door Type: Single Door) | 06         | Rs.5000/-         |
| 2.            | <b>Stabilizer</b><br>(1KVA)  | 06         |                   |

**Financial/Commercial Bid**

**Supply & Installation of Six Single Door Refrigerators with Stabilizers**

| <b>S. No.</b>                                    | <b>Description/specification</b>   | <b>Qty.</b> | <b>Unit Price in figure</b> | <b>Unit Price in words</b> | <b>Total Amount</b> |
|--|--|-------------|-----------------------------|----------------------------|---------------------|
| <b>1.</b>  | <b>Single Door Refrigerator</b><br>(Capacity: 270-310 L, Rating : 5 Star BEE, Warranty: comprehensive on site one year and ten years for compressor, Door Type: Single Door) | 06          |                             |                            |                     |
| <b>2.</b>  | <b>Stabilizer ( 1KVA)</b>  | 06          |                             |                            |                     |
| <b>All Taxes (VAT etc.) if any</b>               |  |             |                             |                            |                     |
| <b>Total Amount in (Rs.) inclusive all taxes</b> |  |             |                             |                            |                     |