## **University Centre for IT Services & Infrastructure Management**

Room no. 314, 2<sup>nd</sup> floor, Admin Block

## Guru Gobind Singh Indraprastha University Kashmere Gate, Delhi-110403

UCITIM/ Circular/ 2010-11/02 Dated: 30.09.2010

## Circular

For Smooth functioning of Server Room all are requested to send their complaints regarding Internet & Computer Hardware with any of the following channels:-

- 1. Through email ipucomplaints@gmail.com
- 2. Through Telephone 23900315
- 3. Through Complaint form

Kindly mention your contact number & location in your email & complaint form

**Anurag Jain** 

(Incharge Server Room)

## Copy to:

- 1. All Deans/ Directors of the University
- 2. Principal IGIT
- 3. Controller of Examination
- 4. Controller of Finance
- 5. JR (Academics)
- 6. JR (GA)
- 7. JR (Planning)
- 8. JR (Affiliation)
- 9. Librarian, UIRC
- 10. DR (Personal)
- 11. Executive Engineer (UWD)
- 12. PS to Hon'ble Vice Chancellor, for kind information please
- 13. PS to Registrar, for kind information please
- 14. PRO
- 15. Guard file