Guru Gobind Singh Indraprastha University

Dwarka Sec -16 C, Delhi-110075

Website: http://ipu.ac.in

GGSIPU/Registrar/Misc./2012/ 10930

Dated: 18/06/12

ORDER

In supersession of the office order of even number vide diary no. F.1(6)(140)/99/Estt./6193 dated 26/09/2007, the competent authority, Guru Gobind Singh Indraprastha University is pleased to appoint the following University Centre for IT Services & Infrastructure Management (UCITIM) committee with immediate effect:

1. Dr. Amit Prakash Singh, Associate Professor   Chairman
2. Sh. R. L. Ujjwal, Assistant Professor   Member
3. Sh. Ashis Payal, Assistant Professor   Member

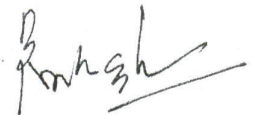UCITIM committee shall be responsible for the following:

1. To examine the proposal of various schools and administrative branches for procurement of Computers and peripherals (need and essentiality)
2. Maintenance of all the equipments related to IT infrastructure in the campus such as desktop computers, laptops, printers, LCD projectors, UPS, Photocopiers etc. and their AMC
3. Maintenance of campus wide LAN
4. Planning and execution of University Internet & Intranet facilities including management of University web portal and antivirus and anti hacker services.
5. To resolve any complaints related to IT infrastructure.
6. Any other activities which may be assigned to the committee by the Competent authority.

UCITIM will also facilitate the purchase branch in procurement of the IT related equipments. Following standing committee is constituted for procurement and installation of the IT related equipments in the university in coordination with the Purchase and Store Branches of the University.

1. Chairman, UCITIM   - Chairman
2. Member, UCITIM (one of the members)   - Member
3. Incharge, Purchase   - Member, Convener
4. Incharge, Stores   - Member
5. Mr. Gopal Singh (Finance Branch)   - Member

The services rendered by earlier Chairman UCITIM, Prof. C.S. Rai are highly appreciated.

This issues with the approval of the competent authority

(Dr. Bhaskar P. Joshi)
Registrar