Guru Gobind Singh Indraprastha University

"A State University established by the Govt. of NCT of Delhi"

Sector-16C, Dwarka, New Delhi-110078
University Alumni Cell
director.uac@ipu.ac.in M. 9540993242

CIRCULAR

F.64 (13)(10)/2026/UAC/317 **Dated:12-11-2026**

The Board of Management of the University in its 92nd meeting held on 03.08.2026 vide Agenda Item No. 92.36 considered and approved the **"Endowment and Philanthropy Policy Guidelines".**

Accordingly, a copy of the **"Endowment and Philanthropy Policy Guidelines"**, as approved by the Board of Management, are hereby notified for information of all concerned.

12/11/26

(Dr. Kamal Pathak)
Registrar

F.64 (13)(10)/2026/UAC/317 Dated:12-11-2026

To,

1. All Dean(s)/ Director(s)/ Project In-Charge(s), GGSIP University.
2. In-Charge UIRC, GGSIP University.
3. All Directors In-charge/ Project Directors, GGSIP University.
4. Programme Coordinator- NSS/NCC Cell, GGSIP University.
5. Proctor, GGSIP University.
6. Controller of Finance, GGSIP University.
7. Controller of Examination (I & II), GGSIP University.
8. Chief Warden, GGSIP University.
9. All DRs/ Branch In charge(s), GGSIP University.
10. Superintending Engineer (UWD) , GGSIP University.
11. Deputy Registrar (Affiliation) with a request to direct Directors/Principals of affiliated institutions to upload the Policy on the their website.
12. Project Director, UITS, GGSIP University with a request to upload the Circular on University Website

Copy for information of the Competent Authority:

1. AR to the Vice Chancellor's Secretariat for kind information of Hon'ble Vice Chancellor, GGSIP University.
2. AR to the Registrar's office for kind information of Registrar, GGSIP University.

12/11/26

(Pankaj Aggarwal)
Deputy Registrar (Estate)

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ENDOWMENT AND PHILANTHROPY POLICY GUIDELINES

Building a Legacy, Shaping the Future: Alumni are lifelong ambassadors of the University. Their achievements strengthen its reputation and their contributions can directly empower the next generation. In alignment with the GGSIPU Act, 1998 and Sub-clause 35 of Statute 25(m) and Statute 30, the University has established a structured and transparent Endowment & Philanthropy Framework to:

i. Enable meaningful alumni participation

ii. Ensure accountable use of funds

iii. Strengthen academic excellence and infrastructure

iv. Provide dignified and lasting recognition to donors

Under Statute 30, the University may receive benefactions and, in recognition, institute chairs, name buildings or facilities and sponsor fellowships, scholarships, awards and prizes.

"The organization or individual intending to sponsor a fellowship, scholarship/stipend or award/ prize in the name of an individual, will be required to deposit an endowment with the University, whose annual income shall be utilized for the payment of fellowships, scholarships, awards/prizes etc.

The value of the endowment should be such that its annual income in case of Fellowship should be at least 2.5 lakh, in case of scholarship Rs. 12,000 and in case of awards/ prizes Rs. 5000. Provided further that if the name is to be associated with the awards/ prizes, the minimum endowment should be of the value of Rs. 2 lakh.

The detailed terms and conditions for fellowships, scholarships, awards/prizes shall be as laid down in the M.O.U. for each case"

Mode of donation: Donations can be made by an individual, a group,or an entire batch.

1. **Donor Eligibility & Alumni Recognition:** All contributors under this Policy must be verified alumni of GGSIPU or organizations/groups acting on behalf of alumni. The University Alumni Cell shall be responsible for verification before any proposal is processed.

   i. Verification Process: The Alumni Cell shall verify the donor's alumni status using one or more of the following:
   (a) Enrolment Number from University records; (b) Degree/Convocation certificate; (c) Marksheet issued by the University; or (d) such other proof as the Alumni Cell may prescribe.

   ii. For group or batch donations, at least the group coordinator must be a verified GGSIPU alumnus.

   iii. Corporate or organizational donors must demonstrate a direct alumni nexus (e.g., founded by or majority-managed by GGSIPU alumni). The Board of Management may, in exceptional cases, approve donations from organizations without an alumni nexus where the contribution serves a significant public or academic purpose.

Approved in 92nd Board of Management vide agenda item no. BM 92.36 on 03-08-2026 &
73rd Finance Committee vide agenda item no. 73.09 on 27-07-2026

iv. Anonymous donations shall not ordinarily be accepted. Every donation shall be supported by adequate donor identification and documentation as required under applicable law, University rules and the procedures prescribed by the Finance & Accounts Branch.

v. Verification records shall be maintained by the Alumni Cell and made available to the Finance & Accounts Branch and statutory auditors upon request.

2. **Recognition & Alumni Engagement Benefits:** Across all contribution categories, apart from specific benefits, alumni partners receive:

i. Recognition on University website, Alumni Portal & Annual Report

ii. Listing on University Donor Wall

iii. Invitations to Convocation, Alumni Meets, Annual Fests, Sports Meet, Teacher's Day and major events

iv. Opportunity to interact with beneficiaries (students & faculty)

v. Visibility among dignitaries and academic leaders

vi. Tax-exemption/donation certificates shall be issued only to the extent the University is eligible and authorised under the applicable provisions of the Income-tax Act, 1961 and other applicable law.

vii. Compliance with FCRA for international contributions

3. **Governance, Transparency & Ethics**

Section 1: General Provisions

i. Minimum benefaction for naming is Rs 50 Lakh (as per statutory requirement), proportionate to asset value. Naming may be perpetual or fixed-term (15 years), as approved

ii. Funds shall be used strictly for the donor's specified purpose

iii. University shall maintain dedicated accounts & financial tracking

iv. Expenditure shall be governed by University Finance Rules

v. Annual audited reports shall be submitted to the Board of Management and shall be shared with donor alumni

vi. No donation shall influence admissions, appointments, or academic decisions

vii. Policy review shall normally be done every three years, but in special circumstances, it can be reviewed/amended when any such need arises.

Section 2: Endowment/Corpus Investment Policy: All endowment corpus funds received by the University shall be invested only in instruments approved under the University Finance Rules as may be approved by the Finance Committee of the University from time to time.

a. Investment of endowment corpus shall be undertaken by the Finance & Accounts Branch/Controller of Finance strictly in accordance with the University Act, Statutes, Finance Rules, approved delegation of powers and decisions of the Finance Committee/Competent Authority, as applicable.

b. The University shall not invest endowment corpus funds in equity shares, mutual funds, derivatives, or speculative instruments.

c. An investment summary and annual interest accrual statement shall be prepared by the Finance & Accounts Branch and presented to the Finance Committee of the University as per the University rules.

4. **SIMPLE & TRANSPARENT PROCESS**

Step 1: Alumni express interest through the University Alumni Cell and submit proof of alumni status (Enrolment No. / Degree Certificate).

Step 2: Donation Form & MoU template shared

Step 3: Proposal reviewed by the University Alumni Cell and approved by the Competent Authority

Step 4: Funds deposited; official receipt issued and MoU executed

Step 5: Endowment / Corpus invested per Investment Policy. Recognition implemented

Step 6: Share the annual utilization, investment andimpact report with the donor.

5. **MEMORANDUM OF UNDERSTANDING (MOU):** An MoU is executed between the University and the Alumni Donor to formalize:

i. Purpose & category of contribution

ii. Endowment /Corpus amount and utilization terms

iii. Recognition rights

iv. Duration (typically 15 years or as specified)

v. Compliance & dispute resolution provisions

6. **Legal Framework & Dispute Resolution**

i. Any dispute arising out of an MoU/Agreement shall be resolved in the manner specified therein, subject to the Arbitration and Conciliation Act, 1996, where applicable and the jurisdiction of competent courts at New Delhi.

ii. No ownership or governance rights conferred

iii. Contributions/endowments accepted by the University shall ordinarily be irrevocable and non-refundable, subject to applicable law and the specific terms approved in the MoU/Agreement.

iv. Where the original purpose becomes impossible, impracticable or unlawful, the University may, with approval of the Competent Authority and where feasible, in consultation with the donor/legal representative, apply the funds to an alternative academic purpose as close as reasonably possible to the original intent, subject to applicable law and the MoU/Agreement.

7. **FCRA& International Contributions:**Contributions from foreign sources shall comply with the Foreign Contribution (Regulation) Act, 2010 (FCRA), the Foreign Contribution (Regulation) Rules, 2011, FEMA and other applicable Government of India/RBI requirements, as amended from time to time. The status of the donor/source shall be determined in accordance with the applicable statutory definition and not merely by the currency or bank account used for remittance.

i. University Alumni Cell shall act as the nodal branch for financial, accounting, taxation, banking, FCRA/FEMA and related statutory compliance concerning foreign contributions. The University Alumni Cell shall verify alumni credentials/nexus and coordinate administrative processing. No foreign contribution shall be accepted or utilised without requisite statutory/financial scrutiny and clearance of the Finance & Accounts Branch and prior approval of the Controller of Finance/Vice Chancellor/Competent Authority, as applicable under University rules.

Foreign contributions shall be received only through the statutory FCRA Account prescribed under the applicable provisions of FCRA and Rules. Separate accounts/ledgers and donor-wise and purpose-wise records shall be maintained, receipts shall be appropriately classified and utilization shall remain restricted to the sanctioned/donor-specified purpose.

ii. Quarterly Reconciliation: The Finance & Accounts Branch shall undertake quarterly reconciliation of the FCRA bank statements with the corresponding books of accounts/ledgers and donor-wise/purpose-wise records. Any deviation, discrepancy or irregularity noticed during such reconciliation shall be reported to the Controller of Finance and dealt with in accordance with the applicable statutory provisions and University rules.

iii. The Finance & Accounts Branch, in coordination with the Registrar, shall be responsible for ensuring compliance with all applicable FCRA requirements, including valid FCRA registration/prior permission, as applicable; receipt of foreign contribution only through the statutory FCRA Account prescribed under Section 17 of FCRA (presently the designated account at State Bank of India, New Delhi Main Branch, as applicable); maintenance of prescribed accounts and records and filing of statutory returns within prescribed timelines.

iv. The University shall not accept any foreign contribution without valid FCRA registration. If FCRA registration is not currently held, the University shall either obtain prior permission under Section 11(2) of the FCRA before accepting any specific foreign contribution, or decline such contributions until registration is obtained.

v. No foreign contribution shall be accepted, retained, transferred or utilised contrary to FCRA. Any amount received inadvertently or without requisite compliance shall be kept unutilised and dealt with strictly in accordance with FCRA, the Rules and directions/approval of the competent statutory authority, on the advice of the Finance & Accounts Branch.

vi. A contribution from an NRI who continues to hold Indian citizenship shall be treated in accordance with the applicable FCRA provisions. A contribution from a person who has acquired foreign citizenship, including an OCI cardholder, shall be treated as a contribution from a foreign source, irrespective of whether the remittance is made in Indian or foreign currency. Appropriate donor declaration and documentary verification shall be obtained.

vii. The Finance & Accounts Branch shall ensure such FEMA/banking/statutory reporting and record retention as may be applicable to the transaction and shall maintain the records for the period prescribed under applicable law and University rules.

7.1 Compliance

i. The Finance & Accounts Branch shall ensure preparation and submission of the prescribed annual returns to the Ministry of Home Affairs under FCRA within the stipulated timelines, in accordance with the applicable statutory provisions, as amended from time to time.

ii. The Finance & Accounts Branch, in consultation with the University CA, shall ensure adherence to the applicable provisions of the Income Tax Act, 1961, including exemptions, tax management, certificates, disclosures and statutory reporting, as applicable.

iii. Complete financial, statutory and supporting documentation relating to contributions shall be maintained by the Finance & Accounts Branch for statutory audit, inspection and regulatory compliance, in accordance with the prescribed record-retention requirements.

8. **Financial Classification of Receipts**

Non-Recurring Items (Capital Receipts):

i. Corpus Endowments
ii. Infrastructure Naming Contributions
iii. Lab/Building Establishment Donations
iv. One-time Commemorative Publications

Recurring Items (Revenue Receipts & Expenditure):

i. Annual Scholarship/Fellowship payouts (from interest income)
ii. Annual recurring Event Sponsorships
iii. Annual recurring Publication Sponsorships
iv. Annual recurring Training / Outreach Programs
v. Annual recurring Maintenance of Donated Infrastructure

9. Endowments, Naming Opportunities and Sponsorship Categories

9.1. Fellowship Endowments for Advancing Research, Innovation & Academic Excellence*

Type	Suggested Corpus (One-Time)	Annual Support	Specific Alumni DonorRecognition
Ph.D. Research Fellowship	15–25 Lakh	Rs 1.2–2 Lakh	Named Fellowship; Acknowledgement in research publications
Post-Doctoral Fellowship	20–30 Lakh	Rs 2–3 Lakh	
Innovation / Startup Grant	20–30 Lakh	Rs 2–3 Lakh per project	Acknowledgement as a seed supporter in Start-up/innovation
Research Travel / Conference Grant	10–15 Lakh	Rs50,000–1 Lakh	Acknowledgement in research output (any presentation or publication)

9.2. Scholarships Endowments for Transforming Lives Through Access to Education*

Category	Minimum Corpus	Approx. Annual Scholarship	Specific Alumni DonorRecognition
UG/PG Merit Scholarship (for the course decided by the donor)	Rs10 Lakh+	Rs50,000 per student	Named Scholarship; Dedicated recognition for inclusive education Social Impact Recognition
EWS Student Scholarship	Rs10 Lakh+	Rs50,000 per student	
Orphan Student Scholarship	Rs10 Lakh+	Rs50,000 per student	
EWS Single Girl Child Scholarship	Rs10 Lakh+	Rs50,000 per student	

Corpus Indexation: The minimum corpus thresholds specified in this section shall be reviewed every three (3) years by the Finance Committee of the University, in alignment with the triennial policy review. Revisions shall account for RBI benchmark interest rates, inflation indices and the actual cost of the designated scholarship. Revised thresholds shall be notified by the Alumni Cell and shall apply prospectively to new endowments only.

9.3. Awards & Prizes Endowments: Celebrating Excellence in Academia, Sports andCulture*

Award Type	Suggested Corpus	Annual Award	Specific AlumniDonor Recognition
Gold Medal Endowment (Merit Topper)*(for the course decided by the donor)*	Rs15 Lakh+	2 gm Gold Coin (24 karat) from MMTC or equivalent + Award Plate+ Certificate	Donor name Engraving on Award and Certificate
Sports Excellence Award *(for the sport decided by the donor).* In the case of team sports, the donor shall multiply the corpus by the number of team members	Rs15 Lakh+		
Cultural Excellence Award *(for the event decided by the donor).* In the case of a team event, the donor shall multiply the corpus by the number of team members	Rs15 Lakh+		

*Up to 75% of the annual distributable income may be utilised for the approved scholarship/fellowship/award purpose and up to 25% may be retained/reinvested or utilised for academic infrastructure/development, only where such allocation is consistent with Statute 30, the donor-approved MoU/Agreement, University Finance Rules and approval of the Competent Authority. The corpus shall remain intact unless otherwise specifically permitted by applicable law and the approved terms.

9.4. Naming Opportunities to Create a Visible Enduring Legacy

Under Statute 30(3), alumni and organizations may support infrastructure and propose naming (subject to approval by the Board of Management).

"The organizations or individual intending to name a laboratory, library, workshop or a computer centre etc. could propose the name of any person of eminence at the national and/or international levels in the field of education, science, social science, arts, literature, sports or any other field, which in the opinion of the Board of Management has contributed or may contribute to human progress and happiness.

The value of the benefactions made shall, however, be commensurate with the total worth of the Asset proposed to be named and shall not be below Rs. 50 lakh, one time in any case."

Facility	Minimum	Specific Alumni Recognition

	Contribution	
Academic Building / Block	Rs15 Cr+	Lifetime mention on Donor Wall
Auditorium	Rs15 Cr+	Lifetime mention on Donor Wall
Research / Innovation Lab	Rs10 Cr+	Lifetime mention on Donor Wall
Library (UIRC)	Rs10 Cr+	Lifetime mention on Donor Wall
Sports Complex / Gym	Rs10 Cr+	Lifetime mention on Donor Wall
Seminar Hall	Rs10 Cr+	Lifetime mention on Donor Wall
IT Centre / Computer Lab	Rs10 Cr+	Lifetime mention on Donor Wall
Facilitation Centre	Rs5 Cr+	Lifetime mention on Donor Wall
Guest House	Rs5 Cr+	Lifetime mention on Donor Wall
Garden / Donor Wall	Rs5 Cr+	Lifetime mention on Donor Wall
Laboratories	Rs2 Cr+	Lifetime mention on Donor Wall
Smart Classroom	Rs1 Cr+	Lifetime mention on Donor Wall
# In special cases, if the donation is made for a complete project, then the donor will have the naming rights of the facility/building		

9.5. Event & Publication Sponsorship Opportunities

Event/Publication	Suggested Contribution (Rs)	Specific Alumni Recognition& Benefits
Mega Alumni Meet / Special Institutional Gatherings	As per the options mentioned in the sponsorship brochure of the event	As per the benefits mentioned in the sponsorship brochure of the event
University Annual Fest (Anugoonj)		
University Sports Meet		
Alumni Meet / Networking Events		
Seminar / Conference / Workshop (Major Academic Event)		
Research Journals / Faculty Publications (Annual Volume Support)	As per the requirement	Sponsor acknowledgement in publication
Conference Proceedings / Event Publications		
Coffee Table / Commemorative Books (Institutional Milestones)		
Student Magazine / Newsletter (Annual Sponsorship)		

9.6 The University Alumni Cell shall act as the primary donor/alumni engagement and administrative coordinating unit under this Policy. It shall identify and facilitate prospective alumni donors, groups/batches and eligible organizations; verify the alumni credentials/alumni nexus of the donor from available University records/documents; facilitate submission of the Donation/Endowment Form, donor details, purpose of contribution, declarations and MoU/Agreement, wherever applicable; coordinate administrative processing of proposals with University Alumni Cell and facilitate implementation of approved donor recognition, alumni engagement, naming, sponsorship and impact-reporting provisions. The University Alumni Cell shall maintain the necessary donor/alumni engagement records and provide requisite information/documents to the Finance & Accounts Branch for financial and statutory processing.

The Finance & Accounts Branch shall act as the nodal branch for all financial, accounting, banking, taxation, investment, FCRA/FEMA and related statutory compliance matters under this Policy. It shall undertake financial/statutory scrutiny of the donor/source and supporting documents; ensure compliance with FCRA registration/prior permission requirements, wherever applicable; ensure receipt of foreign contributions only through the prescribed FCRA Account; maintain separate accounts/ledgers and donor-wise and purpose-wise records; appropriately classify receipts into Corpus/Endowment, General Donations and other applicable accounting heads; ensure utilization of funds strictly for the sanctioned/approved/donor-specified purpose; undertake quarterly reconciliation of bank statements with the corresponding books of accounts/ledgers and donor-wise/purpose-wise records and report discrepancies/irregularities to the Controller of Finance; undertake investment of endowment funds in accordance with the University Act, Statutes, Finance Rules and approvals of the Competent Authority; prepare and submit prescribed annual returns to the Ministry of Home Affairs under FCRA; ensure compliance with applicable provisions of the Income Tax Act, 1961, including exemptions and statutory reporting; maintain complete financial/statutory documentation for audit and inspectionand place periodic compliance, investment, income and utilization reports before the Finance Committee/Competent Authority, as prescribed under University rules.

Accordingly, the University Alumni Cell shall be responsible for alumni/donor engagement, verification of alumni credentials/nexus and administrative coordination, whereas the Finance & Accounts Branch shall be responsible for financial scrutiny, accounting, banking, investment, taxation and statutory/regulatory compliance.

The University Alumni Cell shall publish a detailed Sponsorship Brochure for each major event as prepared by the event organizerwith specific tier options (Title, Gold, Silver, Bronze Sponsor), deliverables andrecognition benefits. All event sponsorship arrangements shall be formalized through a simplified Sponsorship Agreement (not the full Endowment MoU), to be approved by the Registrar.

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